



INSTITUTE FOR  
CONTEMPORARY  
THEATRE

# Guide to applying through UCAS

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2022/23 entry

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# Welcome

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This is your guide to making an application through UCAS for ICTheatre undergraduate courses.

To make an application through UCAS please to go to [www.ucas.com](http://www.ucas.com). You will need to register on UCAS before you can submit any choices. There are helpful guides on the UCAS website, which we encourage you to use if you are experiencing any difficulties.

## UCAS Application Deadlines

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The deadline for on-time ucas applications to be received is the **26th January 2022 at 18:00 GMT**. If an application is submitted after this date it will be considered as a late application by UCAS.

This means that we don't have to consider an application if it is received after this date, on-time applications will be prioritised. However, we will look at all applications received up until the 30th June 2022 at 18:00 GMT.

## How much does it cost?

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There is an application fee for submitting a UCAS application which is payable direct to UCAS.

The application fee is £22 if you're applying to just one course, or £26.50 for multiple courses and for late applications sent after 30 June 2022.

## UCAS codes 2022/23 entry

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**Institution Code:** B39 **Campus codes:** Brighton: T | Manchester: U

COURSE NAME	CODE	DURATION
BA (Hons) Performing Arts	W400	3 Years

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# What to include in your UCAS application

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## Academic Qualifications

Please make sure you list all your academic achievements. Please also list any pending qualifications.

If you are a mature applicant (19+) who does not hold the academic entry criteria we can consider you for RPP (Record of Prior Practice). Guidelines will be provided should this route be available to you.

## Personal Statement

You must include a personal statement with your UCAS application. There is a guide to writing a personal statement on the UCAS website, click [here](#) to view.

Please write your statement in a word document so that you can check your spelling and grammar and then simply copy and paste it into the personal statement section on your UCAS application. There is a maximum of 4000 characters. Please use paragraphs within your statement as this makes it clearer to read. We advise that you keep a copy of your personal statement.

## Reference

You will need to supply a reference with your application. Ideally this should be a teacher or tutor at your school/college. If you are no longer in education and are working, please provide a reference from your employer.

## Offer of a place

If your application is successful, you will be made one of two offers: Conditional OR Unconditional.

A conditional offer means further information is required to meet the entry criteria for the course such as exam results/certificates or a successful audition/interview.

An unconditional offer means you have met the entry criteria for the course and do not need to supply any additional information.

Offers for our undergraduate degree courses can only be made if you have submitted your UCAS application. If you have not yet applied through UCAS please do so as soon as possible.

This will allow us to process your offer as quickly as possible. All offers for places on courses will be made through 'Track' on UCAS. This is where you will need to accept if you wish to take your place.

If your application is unsuccessful it means that you may not have passed the audition/interview at the appropriate level or you have not met the academic entry criteria. If there is a specific reason for your application being unsuccessful it will be noted on 'Track' in UCAS.

# If you need help

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If you have any concerns about your UCAS application or require assistance with completing it, please contact the Admissions Team on 01273 603 333.

Please be sure to have your UCAS Personal ID number to hand. You can also email us your questions via [admissions@ictheatre.ac.uk](mailto:admissions@ictheatre.ac.uk)

